



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

REQUEST FOR PROPOSAL

Date: _____
RFP No.: 03-2015-32

Name of the Company: _____
Address: _____
Business Permit No.: _____
TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

(Sgd.)
ALBERT S. DELA CRUZ
Chief, Procurement Office

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	QTY	Approved Budget for the Contract (ABC)	OFFER					
			Price			Compliance with Technical Specifications (please check)		Remarks
			QTY	Unit Price	Total Price	Yes	No	
Materials for the Rehabilitation of Gusaling Katipunan Roofing								
I. Replacement of Broken Concrete Roof Tiles								
1. Concrete Roof Tiles (as per sample)	300 pc	20,400.00						
2. 3" CWN	10 kilo	1,200.00						
II. Repainting of Roof (area covered - 1,218.63m²)								
3. Acrylic Tile Red Paint	120 gallon	60,000.00						
4. 4" Paint Brush	50 pc	4,250.00						
5. Steel Brush	20 pc	1,900.00						
6. Estopa (round small)	5 kilo	300.00						

III. Water Proofing of Concrete Gutter								
7. Flexiband Water Proofing Cement Based Formulation w / two component systems Component A: liquid w / net content of 1 liter Component B: powder w / net content 3.5 kilogram	140 set	66,500.00						
8. 4" Paint Brush	10 pc	850.00						
9. Paleta	5 set	175.00						
IV. Repair of Dilapidated Perimeter Outside Ceiling								
10. ¾" Marine Plywood	85 pc	38,250.00						
11. 2"x2"x12 S4S Lumber	115 pc	34,500.00						
12. 1"x1"x12 S4S Lumber	160 pc	19,200.00						
13. Sanding Sealer	15 gallon	9,000.00						
14. 2" FN	10 kilo	1,200.00						
15. 2½" FN	10 kilo	1,200.00						
16. 1½" FN	10 kilo	1,200.00						
17. 1" FN	3 kilo	360.00						
18. Lacquer Thinner	10 gallon	3,500.00						
19. Polyurethane	5 gallon	3,000.00						
20. 3" CN	5 kilo	800.00						
21. Estopa (round small)	10 kilo	600.00						
22. Lacquer Flo	5 gallon	2,800.00						
23. Paleta	10 set	350.00						
24. 4" Paint Brush	20 pc	1,700.00						
Total Amount of ABC, Php		273,235.00	Total Amount, Php					
PR No. 101-2015-03-03								

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

Nenita G. Largo

Canvasser

(Signature over Printed Name)

Telefax No.: 528-4592

Email: largo_nenita@yahoo.com

(Signature over Printed Name)

Landline: _____

Mobile No.: _____

E-Mail: _____

Gen. Luna, cor Muralla Sts., Intramuros, Manila
Telefax No. 5284592*procurement @plm.edu.ph

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within _____ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.